

Start-up Computer Maintenance

When you return to work after summer vacation it is important to follow these steps in getting your classroom technology up and running properly for the school year.

- Be sure nothing is covering the fans and vents on your computer, amplifier, and other equipment.
- Plug in the power cord and Internet cord.
- Start up the computer and make sure that everything is running as it should. This includes Internet and e-mail.
- Wipe down the SMART Board with a damp, non-abrasive cloth.
- Clean the projector filters.
- Put the pens and eraser back on the SMART Board pen tray.
- Turn on the projector and Orient the SMART Board.
- Make sure the SMART Board is working as it should.
- Report any problems to a Tech Rep. (via [SchoolDude](#)).